



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

Town Administrator Report January 18, 2021 Select Board Meeting

RSA 91-A Emergency Provisions

- As Chair of the Barrington Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the [Governor's Emergency Order #12](#) pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.
- Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:
 - Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:
 - We are utilizing Microsoft Teams for this electronic meeting. All members of the Select Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting.
 - **Phone Participation**
 - Dial [+1 603-664-0240](tel:+16036640240) and enter Conference ID: 676 749 973#
 - **Video Participation** (audio and video recording will be taking place)
 - Click link: bit.ly/BarrSB
 - Providing public notice of the necessary information for accessing the meeting:
 - We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Microsoft Teams (Phone or Video). Instructions have also been provided on the website of the Town of Barrington at: www.barrington.nh.gov
 - Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:
 - If anybody has a problem, please call (603) 664-0146 or email at: administration@barrington.nh.gov
 - Adjourning the meeting if the public is unable to access the meeting:
 - In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.
- Please note that all votes that are taken during this meeting shall be done by roll call vote.
- Let us start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Remote Meeting Participation

- Teams Video Conference: bit.ly/BarrSB
- Call: [+1 603-664-0240](tel:+16036640240) (one-click link)
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1. Agenda

- a. See attached, [Agenda 2021-01-18](#)

2. Public Hearings

- a. Barrington Oaks Cooperative Infrastructure Improvements Community Development Block Grant Application – **Vote**

- i. As discussed at the November 30th meeting, Barrington Oaks Cooperative is interested in pursuing a Community Development Block Grant. At the January 4th meeting, the Select Board awarded the grant writing scope to Donna Lane.

1. Barrington Oaks Cooperative is a 49-unit community of low to moderate income homeowners. The community recently upgraded its source for water, but the community is experiencing issues with their septic.

2. The Community Development Finance Authority administers the Community Development Block Grant for municipalities. Specifically, there is a housing and public facility grant for the rehabilitation and improvement of housing for low- and moderate-income homeowners and tenants. Only municipalities can apply, but the sole cost and liability is with the sub-granted organization. Barrington Oaks Cooperative has asked the Town to consider pursuing a CDBG on their behalf.

- ii. Donna Lane will be presenting the three public hearings.

- iii. See attached, [Barrington Oaks CDBG Informational Document](#)

- iv. See attached, [Barrington Oaks CDBG](#)

- v. See attached, [Barrington CDBG Public Hearing Notice](#)

- vi. See attached, [Barrington CDBG Public Hearing Script January 18, 2021](#)

- vii. The Select Board is asked to consider approving the submittal of the Barrington Oaks Cooperative Infrastructure Improvements CDBG Application **and** vote to authorize the Town Administrator to sign and submit the application, and upon approval of the CDBG application, authorize the Town Administrator to execute any documents which may be necessary to effectuate the CDBG contract and any amendments thereto.

- b. Residential Antidisplacement and Relocation Assistance Plan – **Vote**

- i. The Select Board is asked to consider adopting the Antidisplacement and Relocation Assistance Plan for the proposed Barrington Oaks Cooperative Infrastructure Improvements Project.

3. January Work Anniversaries

- a. Tyler Rand • Fire/EMS • 12 Years
- b. Cody Guile • Fire/EMS • 4 Years



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- c. Amy Doherty • Finance Administrator • 2 Years
 - d. Erin O’Dea • Recreation Administrative Assistant • 1 Year
4. **2020 Select Board Goals**
- a. See attached, [2020 Select Board Goals](#)
 - b. See attached, [2020 Select Board Goal and Budget Mid-Year Analysis – 200727](#)
5. **Upcoming Meetings/Events**
- a. January 25, 2021 – Select Board Meeting
 - b. January 30, 2021 – Deliberative Session (Barrington Middle School)